

**BERT BOWES MIDDLE SCHOOL
2016/2017 Reporting Timelines**

<p><u>Informal Reports</u> October 3 – October 31</p>	<p><i>Linear, Semester 1, Trimester 1</i> Informal Reports must be completed for all students <i>In relation to curriculum, informal reports may describe:</i></p> <ul style="list-style-type: none"> • what the student is able to do • the areas of learning that require further attention or development • ways the teacher is supporting the student’s learning needs • and, where appropriate, ways the student or the parents might support the learning <p><i>Informal Reports can take a variety of forms (telephone calls, written interim reports, emailed interim reports, conferences)</i></p>
<p><u>Trimester 1 – Ends Thursday, Nov. 17</u> Monday, November 7 Thursday, November 17 Wednesday, November 23 Thursday, November 24</p>	<p><i>Linear, Semester 1, Trimester 1 Final</i> Teachers submit grades and comments to office Report Cards issued at 2:45 in TAG Early Dismissal Day for Parent/Teacher Meetings Early Dismissal Day for Parent/Teacher Meetings</p>
<p><u>Informal Reports</u> January 3 - 31</p>	<p><i>Linear, Trimester 2, Semester 1 if necessary</i> Informal Reports must be completed for all students. <i>In relation to curriculum, informal reports may describe:</i></p> <ul style="list-style-type: none"> • what the student is able to do • the areas of learning that require further attention or development • ways the teacher is supporting the student’s learning needs • and, where appropriate, ways the student or the parents might support the learning <p><i>Informal Reports can take a variety of forms (telephone calls, written interim reports, emailed interim reports, conferences)</i></p>
<p><u>Trimester 2 – Ends Friday, Mar. 8</u> Monday, February 27 Thursday, March 9 Wednesday, March 15 Thursday, March 16</p>	<p><i>Linear, Semester 1 Final, Trimester 2 Final, Semester 2</i> Teachers submit grades and comments to office Report Cards issued at 2:45 in TAG Early Dismissal Day for Parent/Teacher Meetings Early Dismissal Day for Parent/Teacher Meetings</p>
<p><u>April and May</u></p>	<p><i>* informal reports as necessary in April and May</i></p>
<p><u>Trimester 3 – Ends Monday, Jun. 16</u> Monday, Jun. 19 Thursday, Jun. 29</p>	<p><i>Final for Linear, Semester 2, Trimester 3</i> Teachers submit grades and comments to office Report Cards issued at 11:00 am</p>